



Job Ad Technical Writer

TRAction Fintech

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About the Company

TRAction is a leading company in the global Regtech industry providing regulatory trade reporting solutions and services to businesses dealing in OTC derivatives and other financial products requiring transaction reporting. We support hundreds of clients across the world to meet their regulatory reporting obligations under ESMA, the FCA, ASIC, MAS and more. We are an innovative company with a diverse team of driven professionals steering TRAction's successful and continued expansion.

Join us to work alongside a highly experienced and vibrant team, access opportunities for career growth and further training, gain experience liaising with global clientele, and develop invaluable skills within both the finance and rapidly expanding Regtech industry.

About the Role

Full-time

Technical Writer

The technical writer will be responsible for writing and updating internal manuals that dictate how the rest of the company's staff should complete their roles. Producing high-quality technical content that helps our clients and internal teams understand and use our services/products effectively.

The Technical Writer will report to the Operations and Development Manager.

Key Responsibilities

- Creating and maintaining product documentation and manuals for regtech products and services
- Translating complex technical information into clear content
- Editing and proofreading technical materials to ensure accuracy, clarity and consistency
- Ensuring all documentation complies with industry standards and guidelines and is accurate, up-to-date and easy to understand
- Staying informed about advancements in regtech technologies, products and industry trends
- Participating in product development meetings to stay informed about new features and updates
- Assisting in the creation of training materials and presentations for internal and external use
- Monitor and incorporate user feedback to continuously improve documentation quality

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The Successful Applicant

We are looking for someone to work in a small team, be eager to learn and grow with the company, and with the following skills and qualifications:

Skills

- Strong attention to detail and commitment to quality
- A passion for creating high-quality technical content that helps users succeed
- Ability to translate complex technical concepts into clear, user-friendly content
- Excellent writing, editing, and proofreading skills
- Strong attention to detail and commitment to quality

Qualifications

- Experience in technical writing, preferably with finance industry
- Experience with technical documentation tools and software
- Bachelor's degree in Technical Writing, or a related field

What's On Offer

- Full-time role
- Exciting fast-growth company and great working environment
- Opportunity to specialise in a major growth area in the financial markets
- Generous compensation package

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