

## Job Description

### Title: IT Infrastructure and Security Manager

#### About the Company

TRAction is a leading company in the global Regtech industry providing regulatory trade reporting solutions and services to businesses dealing in OTC derivatives and other financial products requiring transaction reporting. We support over 100 clients across the world to meet their regulatory reporting obligations and report over 10 million trades daily to global regulators including ESMA, FCA, ASIC, MAS and Canadian regulators. We are an innovative company with a diverse team of driven professionals steering TRAction's successful and continued expansion.

Join us to work alongside a highly experienced and vibrant team, access opportunities for career growth and further training, gain experience liaising with global clientele and develop invaluable skills within both the finance and rapidly expanding Regtech industry.

#### About the Role

The specific tasks of the role are;

- Develop and maintain process documentation in respect of
- General IT support of office computers, network, emails and website
- Monitoring and upgrading of IT resources, storage and processing bandwidth.
- Backups and Archiving.
- Keeping TRAction up to date with beneficial new technology and IT methodology.
- Coordinating software rollouts and revisions with our developers
- Systems monitoring and IT Asset management
- Developing, implementing and documenting a thorough IT and cyber security program
- Responding to client and approved third party (e.g. insurance) requests for details regarding our infrastructure and cyber security
- Regular penetration and vulnerability testing
- Be available 24/7 to attend to and resolve any cyber security incidents where they arise

#### The Successful Applicant

We are looking for an IT professional to work in a very small team, be a jack of all trades, be eager to learn and grow with the company, with the following experience and attributes;

- Appropriate tertiary qualifications or equivalent experience (MCSE or CCNA etc)
- Extensive AWS experience, knowledge and certification
- Windows servers and domain
- Networking
- 5+ years' experience in IT
- Demonstrate initiative and positive professional attitude
- Excellent business and technical, analytical and trouble-shooting skills

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## What's On Offer

- Full time role
- Exciting new company and great working environment
- Excellent entry into financial services sector